

# University of Oxford

Faculty of History, George Street, Oxford OX1 2RL

*From Cheryl Bresnark  
IT Officer*



6th December 2010

## Laptop Ethernet card registration

In order to connect your personal laptop to the internet via the History network you must first register your laptop's Ethernet card with the Faculty's IT Office.

Each Ethernet card has a unique address comprising of 12 characters. To find the MAC address of your Ethernet card use the following instructions:

### Windows 2000/XP/Vista/Windows 7

1. Click Start >Run
2. Type in the box command and then click OK.
3. In box that appears type `ipconfig /all`
4. From the information that appears, find the section labelled "Ethernet adapter Local Area Connection"
5. Underneath that section, look for the entry in the table marked "Physical Address." Carefully copy the 12 characters in to the form below.

### Mac OS X

1. Open system preferences.
2. Open Network preferences.
3. Select "Built-in Ethernet" from the drop down list next to "Show".
4. Select the tab "Ethernet" and find the label "Ethernet ID". Carefully copy the 12 characters in to the form below.

After filling in the form, please send it to me at the above address. Once the Ethernet address has been activated I will send you an email.

If you are having problems with the configuration then please email me at [itsupport@history.ox.ac.uk](mailto:itsupport@history.ox.ac.uk) to arrange an appointment in my office in the Faculty building on George Street.

Regards,

Cheryl Bresnark

Tel: 01865 (2)77276 Fax: 01865 (2)15031  
Email: [itsupport@history.ox.ac.uk](mailto:itsupport@history.ox.ac.uk)  
Faculty web site: <http://www.history.ox.ac.uk>

# University of Oxford

Faculty of History, George Street, Oxford OX1 2RL

*From Cheryl Bresnark  
IT Officer*



6th December 2010

## Laptop Ethernet card registration

**PRINT CLEARLY**

Signature		Date
Title	First Name	Last Name
College/Dept		University Card expiry date
University username (eg. hert8989)		University Card barcode number
Ethernet MAC address    _ _ : _ _ : _ _ : _ _ : _ _ : _ _		