

OXFORD UNIVERSITY LIBRARY SERVICES HISTORY THESES SCHEME

Date.....

Dear (staff member)

Application for undergraduate* access to research collections

(Name)..... has selected (subject)..... for his/her dissertation topic. This will involve consulting special collections which are normally only made available to graduate researchers. After discussions with the curatorial staff (student's name)..... has drawn up a list of collections they need to consult. I am satisfied that he/she will handle such materials with proper care. Please make the material available in the reading room (.....) on (date of first visit).....

Signature.....

Recommender's name (BLOCK CAPITALS).....

Recommender's contact details.....

Material requested (shelfmark / title)
.....
.....
.....

Notes for Recommender

If you would like further information about access to these collections please contact the curatorial staff listed below:

- Western manuscripts: Mike Webb (x77164)
- Modern papers: Helen Langley (x77048)
- Maps: Nick Millea (x87119)
- African & Commonwealth Collections: Lucy McCann (x70911)
- Rare Books: Clive Hurst (x77023)

*** Undergraduate access to research collections under this scheme is available only to students writing a dissertation.**